

Training Compliance Checklist

Structured training program for both QEW and UEW

- Establish clear objectives
- Tie training to job descriptions
- Review and evaluate program annually
 - Training should be focused on the risks associated with the job and the knowledge to perform the job successfully and safely

Well-written, clearly defined job description that identifies the job as subject to the associated OSHA requirements (this could include regulations beyond those covered in this training)

- Develop parameters
- Set expectations

Knowledge assessments (quiz)

- Show understanding of concepts
- Establish passing score for competency

Skill assessment (performance demonstration)

- Demonstrate mastery of skills
- Establish understanding of safety requirements

Training that addresses electrical and electrical equipment risks

- Train workers on expectations and requirements
- Follow industry standard for refresher training
- [*Supplement and strengthen your training program with external resources*](#)

Periodic performance evaluation for higher risk tasks, particularly those not performed regularly

- Ensure retention of competency and skills

Centralized training tracking

- Manage documentation
- Record completed training
- Evaluate training program effectiveness